



**R.K.TALREJA**  
**COLLEGE OF ARTS, SCIENCE & COMMERCE**  
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**Accredited 'B++' Grade by NAAC**

Ref. No. RDPC/2/2023-24 Date: 22/5/23  
IQAC/RDPC/2023-24

**SOP for PhD Guide**

The PhD Guide shall ensure that-

1. Student enrolled under his/her is coming / attending research Centre regularly.
2. Attendance of student(s) is maintained on daily basis.
3. Student is spending minimum 3 hours in department at research centre.
4. Student has completed Course work as per the University norms.
5. Student is presenting his/her research worth in the form of progress report before the Committee constituted for the purpose after every six months.
6. Student is incorporating suggestions if any made by the committee into his/her research work/Thesis.
7. Student is not doing any kind of plagiarism and/or manipulating the research data.

Dr. Sunil R. Jagiasi  
Convenor, RDPC

Dr. Ajay Singh  
IQAC Coordinator

Dr. Geetha S. Menon  
Principal